



दामोदर घाटी निगम / DAMODAR VALLEY CORPORATION
भूमि संरक्षण विभाग / SOIL CONSERVATION DEPARTMENT
हजारीबाग/ HAZARIBAG



No. SC/HRD/Housing/QLP/-54

Date: 15/06/2024

NOTIFICATION OF QUARTERS FOR DVC PENSIONERS

Applications are invited to die Pensioners/ Superannuated employees of DVC for licensing out of vacant, unutilized and un-responded quarters of DVC for residential purpose. Details of quarters are hereunder.

Sl. No.	Quarters Type	Quarter Numbers
1	ME Type	F
2	MF Type	1E, 1F, 2A, 2C, 2E, 3E, 4F, 5E, 5F
3	MG Type	1A, 1B, 1E, 1F, 2A, 2B, 2E, 2F, 3B, 3C, 3E, 3F
4	F Type	1D, 3C, 4B, 5D
5	G Type	1A, 1B, 7B, 8B, 10A, 10B, 12A

Eligible and interested former employees may apply as per the format as **(Annexure-B*)** on a payment of Rs. 5000/- (non-refundable) as processing fee (directly to the DVC account of MAITHON in online mode or through Demand Draft to the MAITHON Accounts Section) and attach a copy of Aadhar Card, consent for deduction/ payment of license fee as well as electricity charges **(Annexure-C*)**, notarized affidavit regarding certification that they are not having any plot/ flat/ house property (Residential/ Commercial) in their name or in their spouse's name within the 30 km radius of the concerned DVCs township **(Annexure-D*)** and estate dues clearance certificate from the Estate Section of concerned Project **(Annexure-E*)**.

***All the formats mentioned above are available at the office of the Secretary, Housing Committee, DVC, HAZARIBAGH.**

Application* should submit in the office of the undersigned on or before 28.06.2024.

Eligibility Criteria:

- The facility of Licensing out surplus quarters-is available for only DVC's Pensioners/ Superannuated employees. Licensing out of surplus quarters cannot be granted to other Govt./ CPSU employees /retirees or who were on contractual engagement of any kind with DVC at any point of time.
- Spouse/dependents who got the employment on compassionate grounds and have been allotted DVCs quarter and those employees who have been terminated/ dismissed from the service of DVC will not be eligible for availing this scheme.
- Pensioners/ Superannuated employees, who are having a plot/ flat/ house property (Residential/ Commercial) in their name or in their spouse's name within the 30 km radius of DVC's township will not be eligible for availing the scheme.
- Only one quarter shall be allotted to an eligible applicant. If, both husband and wife are DVC's Pensioners/ Superannuated employees, then only one application will be considered.

Duration of License:

Allotment shall be done initially for a period of 11 (eleven) months with a renewal option for the same time frame. However, a maximum of three times renewal shall be allowed.

Rate of Application Fee & Security Deposit:

- a) Processing Fee: Rs. 5000/- (Non-refundable).
- b) Security Deposit: Rs. 1,00,000/- for displaced category and Rs. 2,00,000/- for other categories. It will not accrue any interest and on vacation of licensed accommodation by the licensee, security deposit shall be refunded after deducting/adjustment of outstanding estate dues and loss/ damage of DVC's property, if any. The same needs to be extended during the renewal after every 11 months interval. Rate of License Fee/ Monthly charges/ Rent/other charges

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- a) The licensee shall have to pay the License Fee/ monthly charges/ rent for licensing out surplus quarters of HAZARIBAGH project.
- b) However, the license fee shall be revised at the time of renewal of agreement and this revision of fee shall be @7% over and above of the last fees/charges paid. At the time of renewal, DVC will be at the liberty to impose any other terms and conditions as deemed fit.
- c) Electricity shall be availed only through prepaid meters. In case of absence/malfunction of prepaid-energy meter, licensee shall intimate the electrical wing of the Estate Section for rectification/installation and during such period, standard units as decided by Estate Section shall be applicable as notified by DVC from time to time.
- d) GST / applicable taxes are to be borne by the licensee at the applicable rates.
- e) The license fee/ monthly charges/ rent and/ or any other dues accrued for allotment of quarter will be deducted by DVC from the pension of the pensioners/ contributed by superannuated ex-employees of DVC. The licensee will submit his/ her consent in this regard.

Maintenance of accommodation:

- a) The quarter shall be handed over in existing condition only, after signing of leave and license agreement and submission of requisite Security Deposit. All repairs/ renovation works to make the quarter habitable have to be undertaken by licensee at his/ her Own cost. Moreover, no request for change of quarter shall be entertained.
- b) No repair/ modification involving structural changes shall be allowed to be done by the licensee in the premises. In case some structural change is felt necessary to put the quarter to use, the same shall be carried out by the licensee after obtaining necessary permission from DVC and under supervision and directions of colony civil wing of DVC.
- c) Only minimum maintenance by providing labour connected with water supply, sanitation work outside the quarter premises will be done by DVC. Any material replacement must be borne by the licensee himself/ herself. All repairs including painting etc. shall be done by the licensee and DVC shall not bear any cost whatsoever.

Other Terms & Conditions:

- a) Licensee will not (i) share the premises (ii) add and/or alter the premises without prior approval of the Corporation.
- b) No sub-letting of rented-out accommodation shall be allowed. The licensee shall be bound by all the Rules and Regulations which are applicable for allotment of DVC staff quarters. If licensee will be liable to be cancelled in case any misuse or breach of license/ allotment

conditions comes to the notice of DVC. Moreover, unauthorized construction in occupied quarters shall not be considered for allotment on license and if such cases come to the notice of DVC, the leave and license agreement will stand cancelled, and fifteen days' notice shall be issued to vacate the accommodation.

- c) The licensee shall not derive any financial benefit in lieu of this allotment. [if at any stage, it is found that licensee is deriving any financial benefit, the allotment shall be cancelled with fifteen days' notice to vacate the accommodation.
- d) The licensee to whom such vacant accommodation is licensed out, shall be responsible for all the acts and/ or omissions/ commissions of his/ her family members/ relatives Any illegal activity or any nuisance to neighbours may render him/ her ineligible for allotment and may lead to termination of license at the discretion of Project Head of DVC, HAZARIBAGH. without prejudice to any other action as deemed fit by DVC.
- e) In case the licensee wishes to leave the premises prematurely before expiry of license period, the licensee shall inform in writing one month in advance to the concerned Estate Section. Subsequently, Security Deposit shall be released after vacation of quarter and after adjustment of estate dues.
- f) If the accommodation is not vacated by the last day of license period, it will be deemed to be under unauthorized occupation of the licensee from the next day after the expiry of license period.
- g) If the rent or any other dues remain unpaid up to 15 days from the due date (the last date of every month) of payment, an interest at the rate of per annum for the period of delay calculated on daily basis shall be charged. Such interest shall be compounded monthly. If the rent or any other dues remain unpaid up to 45 days from the due date of payment, the accommodation will be deemed to be under unauthorized occupation of the licensee from the original due date of payment. In such a situation, the case has to be filed under the appropriate section of PP Act 1971 before Estate Court.
- h) In all cases of unauthorized occupation of accommodation, the licensee shall be liable to pay damages per month at the following rates:
 - i. Twice the normal rent of such accommodation for the first 4 months of unauthorized occupation.
 - ii. Four times the normal rent for such accommodation thereafter.
- i) Interest per annum (to be compounded monthly) shall also be charged on the due amount. This shall be without prejudice to other actions for eviction, disconnection of utility connections, etc. to be taken by the DVC. Any amount remaining due even after adjusting the security deposit shall be recovered from the pension of the licensee or through payment from superannuated employees (under NPS/CPF) and/or through all available means including legal action such as filing of money suit etc.


Secretary, Housing Committee
SCD, DVC, Hazaribag

Copy To: -

- 1) The Executive Director (H.R.), DVC, Kolkata
- 2) The Director SCD & HoP, DVC, Hazaribag
- 3) The Sr. PS to Chairman, DVC, Kolkata
- 4) The Sr. PS to Member-Secretary, DVC, Kolkata
- 5) The Sr. PS to Member (Technical), DVC, Kolkata
- 6) The Sr. PS to Member (Finance), DVC, Kolkata
- 7) The Sr. PS to Chief Vigilance Officer, DVC, Kolkata
- 8) Notice Boards/ All HOO & HOD of DVC Hazaribag for wide circulation.