

दामोदर घाटी निगम DAMODAR VALLEY CORPORATION  
केंद्रीय लेखा विभाग CENTRAL ACCOUNTS DEPARTMENT  
पेंशन अनुभाग/Pension Section  
डी वी सी टावर्स : वी आई पी रोड DVC TOWERS: VIP ROAD  
कोलकाता /KOLKATA-54.

स./No.एपी/AP/  
सेवा/To,

दिनांक/Dated :

विषय : पेंशनभोगी की मृत्यु के कारण परिवार पेंशन की व्यवस्था ।  
Sub : Settlement of Family Pension due to death of a Pensioner.

प्रिय/प्रिय/प्रिय/Dear Madam/Sir,

निम्नलिखित विवरण आवश्यक है :  
The following particulars are necessary for the settlement of Family Pension in respect of Late-----

- Ex-----
- डॉक्यूमेंट पेन-18 ( फार्म दो प्रतियों में ) पूरी तरह से विधिपूर्वक भरा गया (फार्म संलग्नित) । DVC Pen-18 ( form in duplicate ) duly completed in all respects (Forms enclosed).
  - आपके हस्ताक्षर/बामें अंगूठे को निशान को विधिपूर्वक अभिलेखित व साक्ष्यीकृत तीन (3) प्रतियों । Three(3) copies of your Signature Slips/ LTI, duly attested and identified.
  - आपके फोटोग्राफ को विधिपूर्वक साक्ष्यीकृत तथा अभिलेखित छह प्रतियों । Six(6) copies of photographs, duly attested and identified
  - आपकी विवरण पंजी, तीन अलग पत्रों में विधिपूर्वक साक्ष्यीकृत और नाम से प्रतीकृत, जिसमें दर्शाया जाए । Yours Descriptive Rolls in 3 separate sheets duly attested and identified by name stating.  
(i) जन्म तिथि (ii) उंचता (iii) व्यक्तिगत पहचान चिह्न  
Date of Birth Height Personal mark of identification
  - अविवाहित प्रमाणपत्र तथा बेरोजगार प्रमाणपत्र (फार्म संलग्नित) । Non- marriage and Non- employment certificate (Form enclosed).
  - पीपीओ पुस्तक लौटायी जाए । यदि बैंक से आहरण किया जाता है, विवरण दिया जाए । PPO Book to be returned. If drawn from Bank, details may be given.
  - बैंक माध्यम परिवार पेंशन आहरण के लिए विधिपूर्वक भरे हुए (दो प्रतियों में ) बैंक फार्म (फार्म संलग्नित) । Bank Form (in duplicate)duly completed in all respects for drawal of family pension from Bank (Forms enclosed).
  - मृत्यु प्रमाणपत्र की साक्ष्यीकृत प्रति । Attested copy of Death Certificate.
  - उम्र प्रमाणित करना प्रमाणपत्र (बच्चों को परिवार पेंशन के मामले में ) । Certificate in support of proof of age (in case Family Pension to children).
  - आपको, आपके पुत्रों, पुत्रियों से उनके स्व. पिता के अव्यहृत पेंशन के उनके हिस्से के भुगतान हेतु विधिपूर्वक साक्ष्यीकृत घोषणा पत्र, साक्ष्यीकृत घोषणा पत्र, यदि ऐसा उपलब्ध हो । Declaration from your sons/ daughters for payment of their share of their Late fathers/mothers undrawn pension to you, if so desire, duly attested.

भवदीय/Yours faithfully,

अनुसूचित/ Enclosed : यथा/As above

लेखा अधिकारी/ Accounts Officer

**IMPORTANT**

Following Information are URGENTLY required :-

1. PPO No.::
2. Date of Birth ::  
(DD/MM/YYYY) Documents to be attached.)
3. Phone No. ::
4. Xerox copy of Bank Pass Book containing Name, CBS A/c. No., Branch Code & Address
5. Recent Photograph of the Applicant – 6 Copies.
6. Address of the Applicant with PIN.



# दामोदर घाटी निगम Damodar Valley Corporation

## आवेदन प्रपत्र (पारिवारिक पेंशन योजना 1964) FORM OF APPLICATION (FAMILY PENSION SCHEME 1964)

स्वर्गीय श्री / श्रीमती \_\_\_\_\_  
कार्यालय / विभाग के एक \_\_\_\_\_ के परिवार के लिए पारिवारिक पेंशन हेतु आवेदन  
Application for a family pension for the family of late Shri / Smt. \_\_\_\_\_

\_\_\_\_\_ a \_\_\_\_\_  
in the office / Department of \_\_\_\_\_

- आवेदक का नाम / Name of the Applicant \_\_\_\_\_  
(क / a) विधवा/विधुर/पुत्र/पुत्री/Widow/Widower/Son/Daughter \_\_\_\_\_  
(ख/b) मृतक के बच्चे/बच्चों का अभिभावक/Guardian of deceased's child / Children \_\_\_\_\_
- मृतक कर्मचारी / पेंशनभोगी से संबंध \_\_\_\_\_  
Relationship to the deceased employee / pensioner \_\_\_\_\_
- संवानिवृत्ति दिनांक यदि मृतक पेंशनभोगी था \_\_\_\_\_  
Date of retirement, if the deceased was a pensioner \_\_\_\_\_
- (क/a) कर्मचारी/पेंशनभोगी की मृत्यु का दिनांक/Date of death of the employee/pensioner \_\_\_\_\_  
(ख/b) पी. पी. ओ. सं. (यदि वे पेंशनभोगी रहे हों)/P. P. O. No. (if he was a pensioner) \_\_\_\_\_
- मृतक के जीवित सम्बंधियों के नाम तथा आयु / Names and age of surviving kindred of the deceased :

क्रम सं. Sl. No.	तलाकशुदा पुत्री यदि कोई तथा आविवाहिता को शामिल करते हुए नाम Name (including unmarried and divorced daughter if any)	मृतक से संबंध Relationship with the deceased	ईस्वी सन में जन्म तिथि Date of Birth by Christian era	उम्र प्रमाणित करनेवाले दस्तावेज Documents in support of proof of age

- स्थान का नाम जहाँ भुगतान अपेक्षित है / Name of place where payment is desired \_\_\_\_\_
- आवेदक का पूरा पता / Full address of the applicant \_\_\_\_\_
- i) अन्य स्वीकार्य पेंशन स्रोत, यदि कोई / Source of any other pension admission, if any \_\_\_\_\_  
क / a) पी.पी. ओ. सं. /P.P.O. No. \_\_\_\_\_ ख/b) भुगतान स्थल/Place of Payment \_\_\_\_\_  
ग / c) स्थापना/Establishment \_\_\_\_\_  
(बैंक / मनीऑर्डर या अन्य का विवरण दें /give details of Bank / M. O. or other)
- ii) यदि आवेदक विधवा /विधुर है, पति/पत्नी की मृत्यु की तिथि को उन्हें प्राप्त होनेवाली सार्विस पेंशन की राशि

If the applicant is a widow / widower, the amount of service pension which she / he may be in receipt on the death of the husband / Wife \_\_\_\_\_

- संलग्नक / Enclosures :
  - आवेदक के विधिवत साक्ष्यकित दो नमूना हस्ताक्षर (दो अलग पन्नों में दिये जाएँ)  
Two specimen signature of the applicant, duly attested (To be furnished in two separate sheets) ;
  - आवेदक के दो पासपोर्ट साईज फोटो, विधिवत साक्ष्यकित  
Two copies of passport size photographs of the applicant, duly attested.
  - आवेदक के बाएँ हाथ के अंगूठे और उंगलियों के निशान की विधिवत् साक्ष्यकित दो पर्चियाँ ।  
Two slips each bearing left hand thumb and finger impression of the applicant, duly attested ;

- iv) आवेदक का विवरण और विधिवत् साक्ष्यकित, (क) उच्चता (ख) हाथ, चेहरा आदि पर व्यक्तिगत पहचान चिह्न (संभव है तो, कम से कम दो सुस्पष्ट चिह्न प्रतिचिह्नित करें)

Descriptive Roll of the applicant, duly attested, indicating (a) height and (b) personal marks, if any on the hand, face etc. (Specify a few conspicuous marks not less than two, if possible);

(दो प्रतियों में प्रस्तुत किया जाए / To be furnished in duplicate)

- v) आयु प्रमाणपत्र (मूल सहित दो साक्ष्यकित प्रतियों में) बच्चों की जन्मतिथि दर्शाते हुए। प्रमाणपत्र नगरपालिका प्राधिकारी अथवा स्थानीय पंचायत अथवा मान्यता प्राप्त विद्यालय प्रधान की और से हो यदि बच्चा ऐसे स्कूल में पढ़ रहा है। (ऐसी सुचना उन बच्चे या बच्चों के संबंध में प्रस्तुत की जाए जिनकी जन्मतिथि कार्यालय प्रधान के पास उपलब्ध न हो)

Certificate (s) of age (in original with two attested copies) showing the date of birth of the children. The certificate should be from the Municipal Authority or from the local Panchayat or from the Head of a recognised school if the child is studying in such school. (This information should be furnished in respect of such child or children, the particulars of whose date of birth are not available with the Head of Office.

10. स्व. \_\_\_\_\_ की विधवा / विधूर / अकवक बच्चों के अभिभावक \_\_\_\_\_ का विवरण  
Descriptive Roll of \_\_\_\_\_ Widow / Widower  
guardian of the minor child of late \_\_\_\_\_

- i) जन्म तिथि (ईस्वी सन में) / Date of Birth (by Christian era).  
ii) उच्चता / Height  
iii) हाथ या चेहरे पर पहचान चिह्न यदि कोई / Personal marks if any, on hand or face.  
iv) बाएँ हाथ के अंगूठे की छाप / Left hand thumb impression.

कनिष्ठा Small Finger	अनामिका Ring Finger	मध्यमा Middle Finger	तर्जनी Index Finger	अंगूठा Thumb

11. हस्ताक्षर या बाएँ अंगूठे की छाप (नाम हस्ताक्षर करने की साक्ष्यता के अभाव में)  
Signature or left thumb impression (in the case of those who are not literate enough to sign their names)

12. निम्नलिखित द्वारा साक्ष्यकित / Attested by :

नाम / Name	पूरा पता / Full Address	हस्ताक्षर/ Signature
i) _____	_____	_____
ii) _____	_____	_____

13. साक्षी / Witnesses :

नाम / Name	पूरा पता / Full Address	हस्ताक्षर/ Signature
i) _____	_____	_____
ii) _____	_____	_____

टिप्पणी / Note -

- i) विवरणवली (कॉलम -10) तथा हस्ताक्षर या बाएँ अंगूठे तथा उंगलियों की छाप जो परिवार पेंशन हेतु आवेदन के साथ हों, दो प्रतियों में होनी चाहिए (दो अलग पन्नों में) तथा यह दो राजपत्रित अधिकारियों / दायानि अधिकारियों या आवेदक जहाँ का निवासी हो उस शहर, गाँव या परगना के प्रतिष्ठित व्यक्ति द्वारा साक्ष्यकित होना चाहिए।

The descriptive roll (column 10) and signature or left hand thumb and finger impressions accompanying application for family pension should be in duplicate (in two separate sheets) and attested by two gazetted officers/ DVC officers or persons of respectability in the town, village or Pargana in which the applicant resides.

- ii) दो राजपत्रित सरकारी सेवकों या आवेदक के निवास के शहर, गाँव या परगना के दो या अधिक प्रतिष्ठित व्यक्तियों द्वारा साक्ष्यकित किया जाना चाहिए।

Attestation should be done by two Gazetted Government Servants or two or more persons of respectability in the town, village or pargana in which the applicant resides.

Please fill up either Part I or Part II as applicable

### **PART I**

(Applicable for WIDOW/WIDOWER of the deceased employee/pensioner)

#### **NON-MARRIAGE CERTIFICATE**

I \_\_\_\_\_ the widow /widower of

Late \_\_\_\_\_ PPO No. \_\_\_\_\_

do hereby solemnly declare that I am not re-married till date and undertake that I shall discontinue to draw pension from the date of getting re-married if so happen with due information to Pension Section, DVC.

Attested

Signature of applicant  
with date

(Gazetted Govt. Servant/DVC Group 'A' employee)

#### **LIFE CERTIFICATE**

Certified that I have seen the applicant Smt/Sri \_\_\_\_\_  
and that She/He is alive on (date) \_\_\_\_\_

(Gazetted Govt. Servant/DVC Group 'A' employee)

I undertake to submit the above life certificate annually, i.e. on 1st January of each year, which is required for continuation of my family pension till to the date of its eligibility as per rules.

(Signature of applicant)  
with date

### **PART II**

(Applicable for eligible family member other than widow/widower of deceased employee/pensioner)

#### **NON-MARRIAGE CERTIFICATE**

I \_\_\_\_\_ the Son/Daughter of Late \_\_\_\_\_ PPO No. \_\_\_\_\_

do hereby solemnly declare that I am not married till date. I undertake to submit a six monthly certificate i.e. on 1<sup>st</sup> January and 1<sup>st</sup> July each year in regard to my marital status which is required for continuation of my family pension till to the date of its eligibility as per rules.

Attested

(signature of applicant)  
With date

(Gazetted Govt. Servant/DVC Group 'A' employee)

#### **INCOME CERTIFICATE**

Certified that my earning is not more than Rs.2,550/- (Rupees two thousand five hundred fifty) only per month from employment in Govt., Private sector, Self employment or any other source during the past one year.

I undertake to submit the above certificate annually i.e. on 1<sup>st</sup> January of each year which is required for continuation of my family pension till to the date of its eligibility as per rules.

Attested

(Signature of applicant)  
with date

(Gazetted Govt. Servant/DVC Group 'A' employee)

#### **LIFE CERTIFICATE**

Certified that I have seen the applicant Smt/Sri \_\_\_\_\_  
and that She/He is alive on (date) \_\_\_\_\_

(Gazetted Govt. Servant/DVC Group 'A' employee)

I undertake to submit the above life certificate annually, i.e. on 1st January of each year, which is required for continuation of my family pension till to the date of its eligibility as per rules.

(Signature of applicant)  
with date

## घोषण/DECLARATION

मैं/हम-----

-----स्वर्गीय-----

-----के पुत्र/पुत्रियों एतद्वारा घोषणा करते हैं कि मैं/हम/मेरे/हमारे पिता को देय सभी

पेंशन/उपदान के दावे मेरी/हमारी माता/पिता श्रीमती/श्री-----

-----केपक्ष में त्याग करते हैं ।

I/We-----

sons/daughters of Late-----

hereby declare that I/We relinquish my/our claims over all pension/Gratuity due to my/our father in

favour of my/our mother/father Smt/Shri-----

नाम व हस्ताक्षर/Name & Signature

सत्यापित /Attested :

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

विवरणी पंजी/ Descriptive roll

की विवरणी पंजी

Descriptive roll of

(i) जन्म तिथि  
(ईस्वी सन् में)  
Date of birth  
(by Christian era)

(ii) उंचाई  
Height

(iii) (व्यक्ति पहचान चिह्न,  
अगर कोई हाथ या चेहरे पर हो  
(Personal marks, if any  
on hand or face

संस्थापिका :  
Attested by :

विवरण पंजी/ Descriptive roll

की विवरणी पंजी

Descriptive roll of

(i) जन्म तिथि  
(ईस्वी सन् में)  
Date of birth  
(by Christian era)

—

(ii) उंचाई  
Height

—

(iii) (व्यक्ति पहचान चिह्न,,  
अगर कोई हाथ या चेहरे पर हो  
(Personal marks, if any  
on hand or face

—

सत्यांकित :  
Attested by :

**DAMODAR VALLEY CORPORATION**  
Application for drawal of pension through Public Sector bank.

To  
The Accounts Officer (Pension),  
DVC, DVC Towers, VIP Road,  
Kolkata-700054

Latest Passport  
size attested  
photograph of  
Pensioner,  
with/without  
spouse (as the case  
may be)

**Subject : Drawal of Pension through Public Sector Bank**

Sir,

I opt to draw my pension through Public Sector Bank approved by DVC and give at (2) below necessary particulars to enable you to make arrangements in this regard:

1) Particulars of Pensioner :-

- a) Name of Pensioner .....
- b) P.P.O No.....c) Present address & Telephone no.....

2) Particulars of Public Sector Bank (Opted to draw Pension in Future)

- a) Name of the Bank.....
- b) Branch where payment desired.....Branch Code.....
- c) Postal address of (b) above.....

3) Pensioner's Bank A/c No. to which pension is to be credited.....

4) Particulars of Public Sector Bank, **drawing Pension at Present ( To be filled up if applicable) :-**

- a) Name of Bank and Branch :-.....
- b) Pensioner's S.B A/c No.....

Place:-

Yours faithfully,

Dated.....

(Signature of Pensioner)

(Pensioners Specimen Signature to be attested)

Note:- To be submitted in duplicate.

For use in Central Accounts Office , Pension Section, DVC, Kolkata.

Forwarded to the Manager.....

.....( Link Branches of PSB approved by DVC )

PPO No.....of Shri/ Smt.....

.....is sent herewith duly completed for arranging pension payment as detailed below :-

Name of Bank	Branch	Code
--------------	--------	------

Pension paid upto	due w.e.f.	
-------------------	------------	--

**It may kindly be noted that DVC pension is to be paid strictly as per the respective bill sent from this end in respect of the pensioner(s)**

Authorized Signatory (with Seal)  
DVC Pension Section.Kolkata.



**DAMODAR VALLEY CORPORATION  
DVC TOWERS:: VIP ROAD  
KOLKATA-700054**

**Phone Nos. (033)2355-1184/2333-2431/2432/2439/2440**

No.AO/Pen/Joint Account.

Dated 20<sup>th</sup> September 2007

Dear Pensioners/Family Pensioners,

Following facilities, as extended by the Corporation, are given below for your kind information. You are requested to comply necessary formalities for availing such benefits/facilities.

**1. Credit of Pension to a JOINT ACCOUNT operated by DVC Pensioner with his/her Spouse:-**

The Corporation, vide its OM No. GL/Admn/2003/4427 Dt 14<sup>th</sup> August 2007 is pleased to extend the facility for Pensioners to receive pension by getting it credited to Pensioners' Bank operated jointly with their spouses.

Existing pensioners and retiring employees, desiring to get their pension credited to a joint account, are required to submit a Form of Application for joint Account (Printed below), duly filled in, to the paying Branch/Bank.

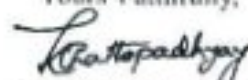
**2. Pension Payment through Bank**

The Corporation vide its OM No. GL/Admn/2003/4012 Dt. 17.05.07, has extended the facility of **Monthly Pension Disbursement** on the Last day of each month except for the month of March (payable on 1<sup>st</sup> working day of April) through all branches of following Banks :-

(i) United Bank of India (ii) U Co Bank (iii) Union Bank (iv) Canara Bank (v) Central Bank of India (vi) Corporation Bank (vii) Vijaya Bank (viii) Bank of India (ix) State Bank of India and (x) PNB (under finalisation)

The existing DVC Pensioners may exercise option to change the "Place of Payment" according to their convenience. The "Form of Application" is printed overleaf, which may be submitted in duplicate to the above mentioned addressee.

Yours Faithfully,



( S.K.Chattopadhyay )

Addl Chief Accounts Officer (S A)

**Form for application for joint account**

To  
The Branch Manager

..... (Bank)  
..... (Branch and Address)

Sub: Payment of pension under PPO No..... through your bank branch.

Dear Sir/Madam,

I wish to receive my pension under PPO No..... by getting it credited to the saving/current bank account no..... which is operated jointly in your branch by me and my spouse, Mr./Mrs. .... in whose favour an eligibility for family pension exists in the Pension

Payment Order (PPO).

I have read and understood the contents of the OM No GL/Admn/2003/4427 dt 14<sup>th</sup> August 2007 of the Damodar Valley Corporation (DVC) regarding operation of joint account, which contains the following terms and conditions.

Once pension has been credited to a pensioner's bank account, the liability of the DVC /Bank ceases. No further liability arises, even if the amount is wrongly drawn by the spouse.

- a) As pension is payable only during the life of a pensioner, his/her death shall be intimated to the bank and DVC at the earliest and in any case within one month of the demise, so that DVC does not continue to send the monthly pension for crediting the same to the joint account with the spouse after the death of the pensioner. If, however, any amount has been wrongly credited to the joint account, it shall be recoverable from the joint account and/or any other account held by the pensioner/spouse either individually or jointly. The legal heirs, successors, executors etc. shall also be liable to refund any amount, which has been wrongly credited to the joint account.
- b) Payment of Arrears of Pensions(Nomination) Rules, 1983 would continue to be applicable to the joint account with pensioner's spouse. Thus, if there is an 'accepted nomination' in accordance with Rule 5 and 6 of these Rules, arrears mentioned in the Rules will be payable to the nominee.

I accept the above terms and conditions. My spouse too, in token of having accepted those terms and conditions, has put his/her signature below.

Signature of Pensioner

Signature of Spouse

Date.....

Full postal address with telephone no.

**DAMODAR VALLEY CORPORATION**  
Application for drawal of pension through Public Sector bank.

To  
The Accounts Officer (Pension),  
DVC, DVC Towers, VIP Road,  
Kolkata-700054

Latest Passport  
size attested  
photograph of  
Pensioner,  
with/without  
spouse (as the case  
may be)

**Subject : Drawal of Pension through Public Sector Bank.**

Sir,  
I opt to draw my pension through Public Sector Bank approved by DVC and give at (2) below necessary particulars to enable you to make arrangements in this regard:

- 1) Particulars of Pensioner :-
- a) Name of Pensioner .....
  - b) P.P.O No..... c) Present address & Telephone no.....
- 2) Particulars of Public Sector Bank (Opted to draw Pension in Future)
- a) Name of the Bank.....
  - b) Branch where payment desired..... Branch Code.....
  - c) Postal address of (b) above.....
- 3) Pensioner's Bank A/c No. to which pension is to be credited.....
- 4) Particulars of Public Sector Bank, drawing Pension at Present ( To be filled up if applicable) :-
- a) Name of Bank and Branch .....
  - b) Pensioner's S.B A/c No.....

Place:- ..... Yours faithfully,  
Dated.....  
..... (Signature of Pensioner)  
(Pensioners Specimen Signature to be attested)

**Note:- To be submitted in duplicate.**

For use in Central Accounts Office , Pension Section, DVC, Kolkata.

Forwarded to the Manager.....  
..... ( Link Branches of PSB approved by DVC )

PPO No..... of Shri/ Smt.....

..... is sent herewith duly completed for arranging pension payment as detailed below :-

Name of Bank	Branch	Code
Pension paid upto	due w.e.f.	

**It may kindly be noted that DVC pension is to be paid strictly as per the respective bill sent from this end in respect of the pensioner(s)**

Authorized Signatory (with Seal)  
DVC Pension Section Kolkata.

**DAMODAR VALLEY CORPORATION**  
**DVC TOWERS:: VIP ROAD**  
**KOLKATA-700054**

**Phone Nos. (033)2355-1184/2333-2431/2432/2439/2440**

No.AO/Pen/Joint Account

Dated 20<sup>th</sup> September 2007

Dear Pensioners/Family Pensioners,

Following facilities, as extended by the Corporation, are given below for your kind information. You are requested to comply necessary formalities for availing such benefits/facilities.

**1. Credit of Pension to a JOINT ACCOUNT operated by DVC Pensioner with his/her Spouse:-**

The Corporation, vide its OM No. GL/Admn/2003/4427 Dt 14<sup>th</sup> August 2007 is pleased to extend the facility for Pensioners to receive pension by getting it credited to Pensioners' Bank operated jointly with their spouses.

Existing pensioners and retiring employees, desiring to get their pension credited to a joint account, are required to submit a Form of Application for joint Account (Printed below), duly filled in, to the paying Branch/Bank.

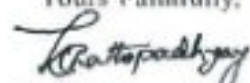
**2. Pension Payment through Bank.**

The Corporation vide its OM No. GL/Admn./2003/4012 Dt. 17.05.07, has extended the facility of **Monthly Pension Disbursement** on the Last day of each month except for the month of March (payable on 1<sup>st</sup> working day of April) through all branches of following Banks :-

- (i) United Bank of India (ii) U Co Bank (iii) Union Bank (iv) Canara Bank (v) Central Bank of India (vi) Corporation Bank (vii) Vijaya Bank (viii) Bank of India (ix) State Bank of India and (x) PNB (under finalisation)

The existing DVC Pensioners may exercise option to change the "Place of Payment" according to their convenience. The "Form of Application" is printed overleaf, which may be submitted in duplicate to the above mentioned addressee.

Yours Faithfully,



( S.K.Chattopadhyay )

Addl Chief Accounts Officer (S A)

**Form for application for joint account**

To  
The Branch Manager

..... (Bank)  
..... (Branch and Address)

Sub: Payment of pension under PPO No. .... through your bank branch.

Dear Sir/Madam,

I wish to receive my pension under PPO No. .... by getting it credited to the saving/current bank account no. .... which is operated jointly in your branch by me and my spouse, Mr./Mrs. .... in whose favour an eligibility for family pension exists in the Pension Payment Order (PPO).

I have read and understood the contents of the OM No. GL/Admn/2003/4427 dt 14<sup>th</sup> August 2007 of the Damodar Valley Corporation (DVC) regarding operation of joint account, which contains the following terms and conditions.

Once pension has been credited to a pensioner's bank account, the liability of the DVC /Bank ceases. No further liability arises, even if the amount is wrongly drawn by the spouse.

- a) As pension is payable only during the life of a pensioner, his/her death shall be intimated to the bank and DVC at the earliest and in any case within one month of the demise, so that DVC does not continue to send the monthly pension for crediting the same to the joint account with the spouse after the death of the pensioner. If, however, any amount has been wrongly credited to the joint account, it shall be recoverable from the joint account and/or any other account held by the pensioner/spouse either individually or jointly. The legal heirs, successors, executors etc. shall also be liable to refund any amount, which has been wrongly credited to the joint account.
- b) Payment of Arrears of Pensions (Nomination) Rules, 1983 would continue to be applicable to the joint account with pensioner's spouse. Thus, if there is an 'accepted nomination' in accordance with Rule 5 and 6 of these Rules, arrears mentioned in the Rules will be payable to the nominee.

I accept the above terms and conditions. My spouse too, in token of having accepted those terms and conditions, has put his/her signature below.

Signature of Pensioner

Date: .....

Full postal address with telephone no.  
.....  
.....

Signature of Spouse

नमूना हस्ताक्षर/बाँए अंगूठे की छाप  
*Specimen Signature / ITJ*

श्री/श्रीमती .....

of Shri / Smt. ....

1)

2)

3)

Attested —

साक्ष्यक—

नमूना हस्ताक्षर/बाँए अंगूठे की छाप  
*Specimen Signature / LTI*

श्री/श्रीमती .....

of Shri / Smt. ....

- 1)
- 2)
- 3)

Attested —

साक्ष्यकित —